

Tarrys and District Community Hall Society

Address: 1986 Highway 3A, Castlegar, B.C. V1N 4N8

RENTAL AGREEMENT AND CONTRACT

Date of Event: _____ Start Time: _____ End Time: _____

Type of Event: _____ Estimated Number of Attendees: _____

Renter's Name: _____ Organization: _____

Phone: _____ Cell: _____ Email: _____

Address: _____

Event Information: Will there be alcohol served at this event? ☐ Yes ☐ No

If yes, you are required to have a liquor license and/or special event license and be able to produce this license on request. By signing this agreement, you hereby acknowledge this requirement and confirm that you will have a valid license on the premises during the event. (see "note 4" next page)

Legal Information: In consideration of the **Tarrys and District Community Hall Society** permitting the above-mentioned to use this facility, the User agrees as follows:

1. The User hereby releases, forever discharges and agrees to indemnify and save harmless the **Tarrys and District Community Hall Society**, its Board, officers, executives, directors, members and representatives from and against any and all claims, actions, costs, expenses (including legal expenses) and demands made by anyone in respect of death, injury, loss and/or damage to any person or property, arising out of, or in connection with, or during the use of the Facility.
2. The User waives any and all claims the User has or may have in the future against the Society.
3. The User agrees to assume all risks, both known and unknown, and all consequences thereof arising out of or in connection with the use of the Facility.
4. The User, including all volunteers, officers, agents, employees, invitees, officials, players, coaches, trainers and contractors will adhere to all rules, regulations, policies and conditions regarding the Facility. The above-named User confirms that he/she has the complete and unalterable right to sign on behalf of the organization or event.
5. The User confirms that he/she is over 19 years and is the authorized representative of the event.
6. The User agrees that all parties using the Hall will respect the Hall and will abide by the Hall Rules, both those included as part of this agreement as well as all rules posted in the Hall.
7. The User agrees that violation of these Rules will jeopardize future use of the facility and may result in termination of agreement as well as loss of the damage deposit provided.
8. The User agrees that he/she, and the organization he/she represents, if applicable, assumes full responsibility for any physical damage to the facility incurred as a result of event or actions of the attendees at the event. Additionally, the User agrees to pay for/replace any missing or broken items.

Insurance Waiver: I, the undersigned, acknowledge and accept that the insurance policy held by the **Tarrys and District Community Hall Society** does **NOT** cover any of the responsibilities of the User. To protect myself, I have been advised to acquire **EVENT INSURANCE COVERAGE** in case of damage, injuries or other liabilities.
Initial Here _____

Signature of Renter _____ Date _____

Name of Renter (please print): _____

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DAILY RENTAL SCHEDULE

	<u>FAMILY EVENTS*</u>	<u>GROUPS**</u>	<u>COMMERCIAL</u>	
Hall:				
Entire Hall	250.00	350.00	600.00	_____
Upstairs Only	125.00	150.00	200.00	_____
Downstairs Only	75.00	100.00	200.00	_____
Kitchen:				
Full kitchen facilities	100.00	150.00	200.00	_____
Refreshment use only: (no ovens)	25.00	50.00	100.00	_____
Damage Deposit	150.00	150.00	150.00	_____
				AMOUNT DUE _____

*Family events – examples include: Birthday, wedding, shower, or celebration of life

** Groups – examples include: Markets, workshops, clubs, or non-profits

All damage deposits fully refundable if no damage occurs. If the hall is not properly cleaned after use, deposit will be retained to pay for cleaning of hall.

Note 1: Half day rentals considered. Considerations also given for block bookings (e.g. Consecutive days or weeks)

Note 2: Meetings: 4 hours or less: Residents \$50 / others \$100

Note 3: Thermostats to be left at 15 degrees Celsius prior to leaving

Note 4: If the proposed event involves the presence of liquor, a liquor permit must be obtained and a special events insurance policy with the Tarrys and District Community Hall Society as an additional insured on this policy

Note 5: Any infraction of building rules or regulations or deviation from stated usage or number of guests may result in immediate cancellation of Rental Agreement. Renter is responsible for the guests.

RULES FOR USE OF HALL

1. Dishes and wine glasses are available for use; any breakage will be charged for.
2. SWEEP AND WASH FLOORS (remove scuff marks)
3. CLEAN WASHROOMS (toilets and basins)
4. REMOVE GARBAGE FROM HALL PREMISES AND GROUNDS (Including washrooms)
5. DISHTOWELS WASHED AND RETURNED A.S.A.P. (do not use dishtowels for cleaning stoves)
6. KITCHEN MUST BE SPOTLESS -TABLETOPS and COUNTERTOPS CLEANED

Hall Signature _____ Renter Signature _____

Phone Number _____ Renter Name _____

Date _____ Phone Number _____